

New Plymouth City Council Meeting  
MONDAY  
June 01, 2020  
6:00 P.M.  
New Plymouth City Council Chambers

On the 1<sup>st</sup>, of June 2020, the New Plymouth City Council meeting was called to order at 6:00 P.M. by Mayor Ricky York. Roll call was taken with council members Bill Warnke, Cora Kurth, and Eileen Balcer in attendance. Councilman Tom Hoppell was absent.

Pledge of Allegiance lead by Councilwoman Kurth.

Staff members in attendance were City Clerk Danielle Painter, City Attorney Dan Chadwick, City Engineer Andy Gehrke, Deputy Clerks Marianne Gatchell and Heather Airoidi.

May 18<sup>th</sup>, 2020 City Council Minutes – Action Item

**Councilwoman Balcer moved to approve the May 18<sup>th</sup>, 2020 City Council minutes. Councilwoman Kurth seconded the motion. Motion carried.**

Claim Approvals – Action Item

**Councilman Warnke moved to approve the claim approvals totaling \$5,344.68. Councilwoman Balcer seconded the motion. Motion carried.**

New Business – Action Items

- a. Review Draft Personal Policy-Councilwoman Balcer suggested being allowed to keep a max of 160 hours of vacation on the books. If comp time is unused by the end of the fiscal year the City would pay out those hours to the employee. Having each department head manage their employees comp time monthly, and having employees use their comp time if scheduling and workload allow. Councilwoman Balcer also asked that we include multiple interviewers during the interview process to have a more cohesive hiring policy. Mayor York wanted a cell phone, vehicle and social media policy added. City Clerk Danielle Painter asked the Council to email her with any additional comments regarding the policy. It was decided that there would be a workshop before the final draft is completed to make any additions.
- b. Schedule Budget Workshop-Councilwoman Balcer made a motion to schedule the Budget Workshop on June 22<sup>nd</sup>, 2020 at 5:45 p.m. Councilman Warnke seconded the motion. Motion carried.

Department Reports

- a. May Building/Mechanical Report- No Discussion
- b. June Engineering Report- City Engineer Andy Gehrke said that we did not get the funding for Phase 3 & 4 of pathway. He said he would encourage patrons to send in letters regarding their feeling on the pathway. The SW Sewer project contract completion date is June 6<sup>th</sup>, 2020. A change order needs to be signed to allow addition time due to a death of an employee on site. The Kiwanis Restroom project been put on hold due to a delivery driver contracted Covid-19. The time is yet to be determined for completion.

Mayor & Council Comments

Councilwoman Balcer wanted to thank Public Works for repairing the potholes on Idaho St.

Adjournment

**Councilman Warnke moved to adjourn the council meeting. The motion was seconded by Councilwoman Balcer. Motion carried.**

The meeting adjourned at 6:32 P.M.

Approve:

Attest:

\_\_\_\_\_  
Rick York, Mayor

\_\_\_\_\_  
Danielle Painter, City Clerk