

New Plymouth City Council Meeting
MONDAY
November 16, 2020
6:00 P.M.
New Plymouth City Council Chambers

On the 16th of November 2020, the New Plymouth City Council meeting was called to order at 6:00 P.M. by Mayor Rick York.

The pledge of allegiance was led by Councilman Tom Hoppell.

Roll call was taken with council members Bill Warnke, Tom Hoppell, Cora Kurth, and Eileen Balcer in attendance.

Staff members in attendance were City Clerk Danielle Painter, City Attorney Dan Chadwick, Public Works Superintendent Beau Ziemer, City Engineer Andy Gehrke, and Deputy Clerk Marianne Gatchell.

Guests present were Griffin Hewitt, Dale Williamson, Jordan, Connie Carroll, Mike Carroll, Neil Sung, Mark Gallegos, and Robin Gallegos.

November 2, 2020 City Council Minutes – Action Item

Councilwoman Balcer moved to approve the November 2nd, 2020 City Council minutes. Councilman Hoppell seconded the motion. Motion carried.

Claim Approvals – Action Item

Councilman Hoppell moved to approve the claim approvals totaling \$36,180.66. Councilwoman Balcer seconded the motion. Motion carried.

Public Hearings

- a. Zone Change from Industrial to Res A for West Idaho and Ada Rd.
Open Public Hearing 6:03 p.m. Discussion of verification of zone change from Industrial to Residential A. Close Public Hearing 6:06 p.m.
- b. Zone Change from Commercial to Res A for 212 S. Plymouth Ave.
Open Public Hearing 6:06 p.m. Discussion of verification of zone change from Commercial to Residential A. Dale Williamson was neither for nor against but asked for some clarification on the Zone Change. Close Public Hearing 6:08 p.m.

New Business – (Action Item)

- a. FY2020 Audit Presentation by Kurt Folke- Kurt Folke addressed the Mayor and Council regarding his audit for FY2020 for the City of New Plymouth. He presented the Mayor and Councilmembers with the audit portfolio. He reported that the City is in EXCELLENT SHAPE. He went over each department and their financial numbers for the Council. He was pleased with this audit and let the Council know that City Clerk/Treasurer Danielle Painters bookkeeping skills were found to be in excellent order. His report found the City to have had a positive year.
Councilwoman Balcer made a motion to accept the FY2020 Audit. Councilwoman Kurth seconded the motion. Motion carried.
- b. Zone Change from Industrial to Res for West Idaho and Ada Road-
Councilwoman Balcer made a motion to accept Zone Change from Industrial to Res for West Idaho and Ada Road. Councilwoman Kurth seconded the motion. Motion carried

- c. Zone Change from Commercial to Res A for 212 S. Plymouth Ave
Councilwoman Balcer made a motion to accept the Zone Change from Commercial to Res A for 212 S. Plymouth Ave. Councilwoman Kurth seconded the motion. Motion carried.
- d. City Property Lease Agreement – Neil and Janet Sung. Neil and Janet Sung have agreed to lease Aspen Street from the City of New Plymouth. City Attorney Dan Chadwick drew up a lease agreement between the Sung’s and the City for the lease of Aspen Street.
Councilman Warnke made a motion to accept the lease agreement of Aspen St by Neil and Janet Sung. Councilwoman Balcer seconded the motion. Roll call vote. Councilman Warnke, yes. Councilman Hoppell, yes. Councilwoman Kurth, yes. Councilwoman Balcer, yes. Motion carried.
- e. Christmas Tree Lighting- City Clerk Danielle Painter let the Council know that due to the Governor’s order of Stage 2 the City will not be having its annual Christmas Tree Lighting festivities. Public Works will still put up the Christmas Tree and students and/or community members are welcome to come and put ornaments on the tree.
- f. Upcoming Holiday Closures (Information only) City Clerk Danielle Painter went over the upcoming holiday closures for City Hall. City Hall will be closed in observance of Thanksgiving on Thursday 11/26 & Friday 11/27. We will also be closed Thursday 12/24 Christmas Eve, (this is not a paid holiday, but employees can use vacation pay to be paid for this day off). Friday 12/25 Christmas Day. Friday 1/1 New Year’s Day closed.
- g. Farmers Co-Op Lateral Funding Guidelines (Information Only)- The Mayor asked that Council think about it, and it can be brought again at a later date.

Resolution- (action item)

- a. Resolution No 2020-06- Providing for lease of a portion of Aspen Street to Neil and Janet Sung
Councilwoman Balcer made a motion to accept Resolution No 2020-06 Providing for lease of a portion of Aspen Street to Neil and Janet Sung. Councilman Hoppell seconded the motion. Motion carried.

Department Reports

- a. September Financial FY2020- No Discussion
- b. Treasurer’s Quarterly Report- No Discussion

Mayor & Council Comments

Councilwoman Balcer asked if we could do a quarterly Shut-off list for the Council meetings.

Adjournment

Councilman Warnke moved to adjourn the council meeting. The motion was seconded by Councilwoman Balcer. Motion carried.

The meeting adjourned at 6:32 P.M.

Approve:

Attest:

Rick York, Mayor

Danielle Painter, City Clerk