

NEW PLYMOUTH CITY COUNCIL  
Regular Meeting Minutes  
December 2, 2024 – 6:00 PM  
New Plymouth City Council Chambers  
215 N Plymouth Avenue

1. Meeting called to Order at 6:02PM
2. Pledge of Allegiance
3. Roll Call - Councilman Davis, Councilwoman Evans and Councilman Martinez, and Mayor Binggeli were all present

Staff in attendance –City Clerk Marianne Gatchell, Deputy Clerk Suzanna Culpepper and Andy Gehrke, City Engineer were present. Jill Holinka, City Attorney and Beau Ziemer, Public Works Superintendent were absent.

4. Approval of Minutes – November 18<sup>th</sup>, 2024 (**Action Item**)  
**Motion to approve by Councilmember Martinez, seconded by Councilmember Evans. All In Favor – Motion Carried.**
5. Approval of Payables (**Action Item**)  
**Motion to approve payables in the amount of \$29,900.05 by Councilmember Evans, seconded by Councilmember Davis. All In Favor – Motion Carried**
6. Citizen Comments -  
**Ginny Barton at 205 W. Canal, had concerns about plans for two new subdivisions (Good Lane & Pilgrim Park). She cited Idaho Code Title 67 and suggested the possibility of implementing a moratorium and evaluating future impact fees. Mayor Binggeli explained that implementing a moratorium for these subdivisions would be unfair, due to the misdirection the applicants were given in the past. Mayor then stated, we will utilize our resources in Star (Mayor Chadwick) and Adam Rodriguez, who worked on impact fees for Payette County. Mayor and council will be inquiring about best practices for impact fees.**  
**Shelly Wilson of 4470 SW 2<sup>nd</sup> inquired about the status of these subdivisions. The City Engineer then stated one is in the pre application stage, and one is under review by HECO and the city Public Works department.**

7. Mayor and Council Comments -

**The council discussed the need to balance growth with the need for a well-planned community. Councilman Martinez emphasized the importance of involving the community in the comp plan development process. Council members agree to continue gathering input from the community and staff about the comp plan and impact fees.**

**The Council also discussed the process for updating city ordinances. Andy, Beau, and Jill will identify which ordinances require immediate attention. The review process will start with Andy's list. Per the Mayor, the ordinance review discussion will be included as a regular agenda item, starting at the next meeting. Mayor requested a public announcement of the new item to be posted on the city website and future bills. Future Action item: Allocate 15-20 minutes for ordinance review during each meeting.**

**The discussion regarding speeding on Holly Street and Pleasant Street revealed that the average speed on Pleasant Street was recorded at 16 miles per hour, which is slightly above the speed limit of 15 mph. However, the top speeds were not captured due to technical issues. On Holly Street, the average speed was higher than the posted speed limit. With the posted speed limit being 25mph, the average speed was said to have been in the mid to low 30s, with the minority of maybe two vehicles reaching speeds of 98 and 99 mph, with no way to determine who the offenders were.**

**The Council raised concerns about the safety of pedestrians, particularly during school hours, and suggestions were made to engage with local school administration to address the issue. The idea was to raise awareness among students about the dangers of speeding and encourage responsible driving behavior. Overall, there was a consensus on the need for community involvement to mitigate speeding issues in these areas.**

8. New Business –

a. **IIIA Annual Report-Susan Lasuen - (Action Item)**

**Susan Lucille, Operations Director for IIIA, presented the annual insurance report for the City of New Plymouth for the period of October 2022 to September 2023. She highlighted cost-saving initiatives, including a medical infusion program, telehealth program, prescription patient assistance program, and wellness screenings.**

b. **Acting Council President Election - (Action Item)**

**Councilmember Suzanne Evans motioned to nominate Councilmember Ron Martinez for City Council President, citing his experience.**

**Councilmember Josh Davis seconded the motion to nominate Councilmember Martinez. Councilmember Martinez accepted. Council President was elected unanimously (all ayes) by roll call vote - Motion carried.**

- c. City Staff Ham/Turkey- **(Action Item)**  
**Motion to approve by Councilmember Martinez, seconded by Councilmember Davis. All In Favor – Motion Carried.**
  
- d. Pond No. 4 Lining Project – Change Order No. 4. This is a no cost time extension to allow for the seepage testing in the spring after freezing weather conditions are over- **(Action Item)**  
**Councilmember Evans motioned to approve the change order which extends the completion date to May 30<sup>th</sup>, 2024, and the mayor to sign. Councilmember Martinez seconded the motion. All In Favor – Motion Carried.**

9. Department Reports

- a. Engineering Status Report  
**The City Engineer presented a report outlining the application process for DEQ funding for water and wastewater projects. The deadline for application is January 10th. The Council discussed the frequency of various applications and the need for planning studies to support project applications. The Council acknowledged the benefit of submitting letters of interest for both water and wastewater projects for the upcoming DEQ funding cycle.**

10. Adjournment – (Action Item)

**Meeting adjourned at 7:00PM**  
**Motion to adjourn by Councilmember Davis, seconded by Councilmember Evans. All in favor – Motion carried.**

Approve:

Attest:

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Lisa Binggeli, Mayor

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Suzanna Culpepper, City Deputy Clerk