

CITY OF NEW PLYMOUTH  
PLANNING AND ZONING COMMISSION  
TUESDAY  
28<sup>th</sup> May 2024  
6:00 PM  
CITY HALL COUNCIL CHAMBERS

The New Plymouth Planning and Zoning Commission held a meeting at the New Plymouth City Hall on the 28<sup>th</sup> of May at 6:00 PM. Roll call was taken. Commission members Teresa Allen, Penny Kovick, Jesse Morales, Angela Graham, and Ron Martinez were in attendance. City Clerk Marianne Gatchell was in attendance.

**Commissioner Martinez made a motion to accept the minutes from the April 22<sup>nd</sup>, 2024, Planning & Zoning meeting. Commissioner Graham seconded the motion. Motion carried.**

NEW BUSINESS

- a. The Hampton's Subdivision Final Plat and Construction Drawings-(Action Item)  
Katie Miller 1119 East St Eagle Idaho from Bailey Engineering let the commission know that all the paperwork has been filed and accepted correctly. They have met all the requirements set forth in the preliminary plat process. This is a 27-lot single family home subdivision off Pine & Holly. The Development Agreement has been received, and all review and changes have been submitted. Discussion between commissioners. Commissioner Kovick asked about the HOA. Katie said yes, the fees for the HOA will cover the improvements and upkeep of the subdivision. Commissioner Morales asked about the need/requirement for open space. Katie said that the current plan follows the requirements for the zone. The question regarding irrigation water was asked. Per the Development Agreement, the irrigation water has been addressed. Katie did mention that city engineer Andy Gehrke and city superintendent Beau Ziemer have recommended approval of the final plat.

**Commissioner Allen made a motion to send a favorable recommendation subject to meeting the review letter requirements to city council. Commissioner Martinez seconded the motion. All in favor. Motion carried.**

Discussion with commissioners regarding correcting and updating the code book. The plan will be for the commissioners to send the codes they would like to see worked on to commission chair Teresa Allen and city clerk Marianne Gatchell. The city clerk will then reach out to our city engineer Andy Gehrke to see if there are any of the codes that he wanted to address that match the ones the commissioners have listed. The ones that have created issues thus far will be taken care of first.

**Commissioner Morales made a motion to adjourn. Commissioner Kovick seconded the motion. Motion carried. Meeting adjourned at 6:50 p.m.**

---

Teresa Allen, Chairman

---

Marianne Gatchell, Planning & Zoning Admin