

New Plymouth City Council Meeting  
MONDAY  
1 February 2016  
6:30 P.M.  
New Plymouth City Council Chambers (Library)

On the 1<sup>st</sup> of February, 2016, the New Plymouth City Council meeting was called to order at 6:30 P.M. by Mayor Beth Earles. Roll call was taken with council members Warnke, Rouse, Kurth, and York in attendance.

Staff members in attendance were City Clerk Danielle Painter, Public Works Superintendent Beau Ziemer, City Engineer Andy Gerhke, and Deputy Clerk Alishia Elliott.

Guests included Mary Kirkpatrick and Kailey Knex.

**Regular Agenda – Councilman Warnke moved to approve the regular agenda, with item 5-B being dropped from the agenda. Councilwoman Kurth seconded the motion. The voting was unanimous in favor of the motion.**

**Consent Agenda –** The consent agenda included January 19<sup>th</sup>, 2016 City Council minutes, January 7<sup>th</sup>, 2016 Animal Control Board meeting minutes, January delinquent/shut-off list, January building/mechanical permits, engineering status report, December finance report, and claim approvals totaling \$13,464.92. Mayor Earles requested amendments to the minutes on the consent agenda, January 19<sup>th</sup>, 2016 City Council minutes and January 7<sup>th</sup>, 2016 Animal Control Board minutes. Mayor Earles requested the title of item A on the City Council minutes from January 19<sup>th</sup>, 2016 be changed. Earles stated that Mr. Cline came before the council once before and he informed the council that it should not be between Roxanna Cline and Joe Cook, but between Joe Cook and the Animal Control Board. Mayor Earles agrees with Mr. Cline and requested the title be changed to “Appeal of Animal Control Board Decision by Joe Cook.” Mayor Earles also requested that the word public (hearing) be removed from the paragraph for item A on the January 19<sup>th</sup> City Council minutes, because it was not a public hearing. Mayor Earles also requested that the spelling for plaintiff and vicious be corrected for the January 7<sup>th</sup>, 2016 Animal Control Board minutes. The last request that Mayor Earles asked for was to record each council members votes on the minutes for ordinances and resolutions. **Councilwoman Kurth moved to approve the consent agenda, with the amended changes to the minutes. Councilman York seconded the motion. The voting was unanimous in favor of the motion.**

#### Old Business

##### Gem Agreement Renewal –

Mayor Earles asked the council if they had time to read the agreement and if there were any issues. There were no issues and everybody had time to read over the agreement. **Councilman York motioned for Mayor Beth Earles to sign the gem agreement renewal. Councilman Warnke seconded the motion. Roll call vote was taken; Councilman Rouse – Yes, Councilman Warnke – Yes, Councilman York – Yes, Councilwoman Kurth – Yes. The motion passed with 4 yays and 0 nays.**

##### Kiwanis Park Discussion –

Mayor Earles started the discussion, she explained how the Kiwanis group came in front of the council last meeting and informed the council what equipment, for the park, the Kiwanis group is raising money for. Mayor Earles believes that the horseshoe park pathway project is the number one priority for the council right now. Since the council took the steps of having a plan created by the city engineer, with the guidance of the Public Works Superintendent Beau Ziemer. Mayor Earles thinks that the council should do the same thing with the Kiwanis Park. Earles suggested that the City Council talk more about this topic at budget time. At that time the council can determine if this project is a priority or not. If the council decides on making it a priority then it can be budgeted and the council can then get Kiwanis suggestion on equipment and see if the Kiwanis would like to donate. Since the city has the liability of the park Mayor Earles believes a plan should be set in place to steer the project. Councilman York suggested that the council create a letter with the concerns and plans for the park, and send it to the Kiwanis group.

Councilman Warnke feels like since the Kiwanis group is contributing money and time they should be involved in the plan process. Mayor Earles agrees but would like the city to involve the city engineer and public works department. City engineer Andy Gerhke informed the council that Holladay Engineering is in the process of creating a similar plan for a city in Oregon. It would be simple to down size the plan to fit the needs for the Kiwanis Park. The creation of a master plan also allows for grants, because most funding agencies want to see a master plan. Public Works Superintendent Beau Ziemer addressed the City Council. Ziemer spoke of the public safety manual that he follows for the city parks. In the safety manual it has the requirements for fall area. The pea gravel is suitable for up to a 6 ft. fall, so it is up to code for the equipment at Kiwanis Park. The council discussed the potential of the Kiwanis Park and the different projects that could be included in the master plan. Mr. Ziemer informed the council that the city was granted a piece of property to the south of the park by the Tuttle family. The Tuttle family requested that the city have a memorial created in honor of the donation and family. The council talked about including the memorial in the park's master plan. The memorial must also be approved by Gary Tuttle, representative of the Tuttle family.

### New Business

Library Board Appointment of Donna Moore –

Donna Moore was not present, City Clerk Danielle Painter informed the council that this appointment is a recommendation by the Library Board Chairman. Donna Moore is a resident of the city of New Plymouth. **Councilwoman Kurth motioned to appoint Donna Moore to the Library Board. Councilman York seconded the motion. The voting was unanimous in favor of the motion.**

Payette County Sheriff Contract –

Mayor Beth Earles informed the City Council that the only changes in the contract is the change of name from Joe Cook to Beth Earles. **Councilman York motioned to approve the Payette County Sheriff's contract and have Mayor Beth Earles sign the contract. Councilwoman Kurth seconded the motion. Roll call vote was taken; Councilman Rouse – Yes, Councilman Warnke – Yes, Councilman York – Yes, and Councilwoman Kurth – Yes. The motioned passed with 4 yays and 0 nays.**

Office Hours –

Mayor Beth Earles talked about how the city of New Plymouth is growing and she thinks city hall should also. Mayor Earles would like to have city hall open Monday through Friday from 8 to 5, with no closing for lunch from 1 to 2. She feels that closing is an inconvenience for UPS, citizens, and building inspectors. Councilman York asked how the clerks would take lunches. Mayor Earles replied with “staggered lunches”, when somebody is gone the person working will have to eat at their desk and stay open. City Clerk Danielle Painter suggested the hours of Monday through Thursday 7:00 A.M. to 5:00 P.M. and Fridays 8:00 A.M. to 12:00 P.M. Danielle informed City Council that this will benefit the people that have to work from 8 to 5, because they could stop in before they go to work. These hours also cut down on expenses for the building. The council had questions for City Clerk regarding the convenience of the hours for her. Mrs. Painter stated there was no issues and the hours would work fine with her schedule. Mayor Beth Earles stated that if those hours work for you guys then they will work for me. Councilwoman Kurth informed the council and City Clerk that we need to get the word out to the citizens. The new hours will be posted in water bills, on the website and in City Hall. **Councilman Rouse motioned to accept the change of hours for City Hall, Monday through Thursday 7 am to 5 pm and Fridays 8 am to 12 pm, effective Monday February 8<sup>th</sup>, 2016. Councilman Warnke seconded the motion. The voting was unanimous in favor of the motion.**

Rescheduling City Council Meeting date, scheduled for Presidents day (February 15<sup>th</sup>, 2016) –

The council discussed the rescheduling of the city council meeting, and asked if the following day (Tuesday 2/16/2016) worked good for the council members. There was no issues with the council members. **Councilman Warnke motioned to reschedule the City Council meeting scheduled for February 15<sup>th</sup>, 2016 to February 16<sup>th</sup>, 2016 (Tuesday). Councilman Rouse seconded the motion. The voting was unanimous in favor of the motion.**

Letter from Drainage District 8 –

Public Works Superintendent Beau Ziemer addressed the City Council. Ziemer informed the council that

he received a letter from drainage district 8, regarding an easement located behind the outside W Blvd lots. The easement is shared by the city and irrigation district as explained by Councilman York. The drainage district is asking the city to manage the road and the rodents. Ziemer does not have any issue with the things that are requested for the city to do because they do it already, but he would not recommend the city be responsible for the rodents' issue. Councilman York believes that the ditch road should be a shared responsibility between the city, drainage district, and the land owner. Mr. Ziemer explained how a resident has complained, that the rock chucks (rodent) are tearing up the road. The drainage district is asking the city to take care of the rodents and to repair the road. Councilman York suggested that the city write a formal letter back to Blaine, with drainage district 8, and express to him that the rodent control has to be a shared burden by the drainage district, land owner, and the city. Mayor Earles agreed with the idea and suggested that Mr. Ziemer has City Attorney Bert Osborn look over the letter before sending it to Blaine.

Jeremy Slagle – Eagle Scouts Project –

There was no discussion for this item, due to Jeremy Slagle not being present for the meeting.

### Ordinances and Resolutions

Resolution 2016-01 – Construction of Holly Avenue Railroad

**Councilman York motioned for Mayor Beth Earles to sign resolution 2016-01, for the construction of Holly Ave. railroad by Idaho Transportation Department. Councilman Warnke seconded the motion. The voting was unanimous in favor of the motion.**

### Public Comments

None

### Mayor and Council Comments

Councilwoman Kurth informed the council that she is disappointed with the New Plymouth School District Superintendent because he scheduled the grand opening of the schools for Friday 3:30 P.M. to 5:00 P.M. Kurth feels like the people that paid for it will be working and won't be able to attend.

Councilman Rouse asked the council if they have ever been in the old blacksmith shop on Maple St., the shop has all of the original equipment and is a very old building. Rouse feels like it should be a historical building and asked the council for their opinion. Mayor Earles stated that the owner of the building would probably not be up to that idea. Councilman York thinks that it would be a great idea to have a sign with the history of the building and equipment at the co-op park. Mayor Earles thinks that it would be a great idea to have a piece of artwork for the Tuttle family memorial at the Kiwanis Park.

Councilman York stated that he had two items to speak on. The first item was the vicious dog ordinance, York requested that the million dollar bond stipulation be taken out of the ordinance when updating it. York believes that if the dog is deemed vicious then it needs to be gone. Councilman Warnke asked for an update on the recent vicious dog case. Mayor Earles informed the council that the dog is still in the shelter, they were first attempting to relocate the dog to a prison or Canada. If they are not able to relocate the dog, then they will need a judge's order to destroy the dog. The second item that Councilman York spoke on was the P.O.W. flag that was taken down at City Hall. York asked if the flag could be flown every other week to benefit everybody. Mayor Earles stated that the city is required to fly the American and Idaho flag, and after that it is a personal choice. Councilman York asked Mayor Earles if she would allow him one week, to fly the P.O.W. flag. Mayor Earles said yes, if the city can fly the rainbow flag.

Mayor Earles asked the council to make notes of what they would like to include in the dog ordinance update, so the council can send it to Bert Osborn for review.

### Adjournment

**Councilman Warnke motioned to adjourn the council meeting. The motion was seconded by Councilman York. The voting was unanimous in favor of the motion.**

The meeting adjourned at 7:08 pm.

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Beth Earles, Mayor

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Alishia Elliott, Deputy City Clerk